



OFFICIAL USE ONLY

Hire Date: _____

Starting Wage: _____

EMPLOYMENT APPLICATION

First Name	Last Name	MI	Application Date
Address		Apt #	Social Security Number
City	State	Zip Code	Date of Birth
Phone Number: Home		Are you at least 18 years old?	
Cell		Yes _____ No _____	
E-mail Address:		Valid Driver's License #:	
EMERGENCY CONTACT PERSON		PHONE NUMBER	US Citizen? Yes _____ No _____

Availability

Position Applying For	Minimum Salary Desired	Start Date					
I am interested in:							
Full Time _____ 30-40 hr/wk	Part Time _____ 0-20 hr/wk	Relief/Weekends _____ as needed/sat, sun only					
Days _____	Evenings _____	Weekends _____					
Please indicate the hours you are available to work:							
Shift	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
From							
To							
How were you referred to us?							

Education

	Name and State of School	Did you Graduate?	Certificate/Major/Degree
High School			
College / University			
Other			

EMPLOYMENT HISTORY. List your previous employers, beginning with your current or most recent position.

Name			Starting Position	Starting Salary
Street	City	Zip Code	Last Position	Final Salary
Phone		Supervisors Name		Duties
Reason for leaving			Dates of employment	
May be contacted? Yes _____ No _____			Start (MM/YY) _____ End (MM/YY) _____	
Name			Starting Position	Starting Salary
Street	City	Zip Code	Last Position	Final Salary
Phone		Supervisors Name		Duties
Reason for leaving			Dates of employment	
May be contacted? Yes _____ No _____			Start (MM/YY) _____ End (MM/YY) _____	
Name			Starting Position	Starting Salary
Street	City	Zip Code	Last Position	Final Salary
Phone		Supervisors Name		Duties
Reason for leaving			Dates of employment	
May be contacted? Yes _____ No _____			Start (MM/YY) _____ End (MM/YY) _____	

References. Please provide 1 professional and 2 personal references not related to you.

Reference		Street Address	City	State
Phone	Email	How acquainted	How long	

Reference		Street Address	City	State
Phone	Email	How acquainted	How long	

Reference		Street Address	City	State
Phone	Email	How acquainted	How long	

Skill And Abilities

Other Skills, Abilities, Languages, Talents, Hobbies:

Would you be willing to submit to a Criminal Background check? Yes _____ No _____

Would you be willing to submit to a pre-employment drug screening? Yes _____ No _____

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Pass: Yes _____ No _____
Pass: Yes _____ No _____